Outlook

Re: Voting Agreement

From Kelly Tornow <ktornow@email.wcu.edu>
Date Tue 5/12/2026 4:07 PM
To Amanda Allen <amandaallen@jacksonnc.org>
Cc Joy Mischley <jmischley@email.wcu.edu>

Hey Amanda—I'm in the office this afternoon, so no worries. I'm sorry you're not feeling well and hope you're feeling better before tomorrow's board meeting.

I can confirm that we can reserve the 20 exclusive parking spaces in the top lot of the HHS building. We will also be able to provide signage, including the blinking road signs and supplemental signage. These items can be addressed in the usage agreement, which we are happy to finalize after the board votes on the sites.

Joy (copied) will attend the meeting tomorrow in case there are questions. That said, we would prefer to avoid back-and-forth during the public meeting and hope that confirming the parking and signage will prevent the need for additional discussion. Please let us know if anything else comes up or if you have questions.

I will be proctoring end-of-grade tests at my kids' school in the morning, so I won't be available from 8 a.m. until around noon. If something pressing arises before 8, feel free to call my cell at [redacted] I am otherwise available this afternoon if you'd like to talk and feel up to calling.

I hope this addresses any board concerns and helps ensure a smooth meeting tomorrow!

Sincerely,
Kelly

From: Amanda Allen <amandaallen@jacksonnc.org>
Sent: Tuesday, May 12, 2026 12:37 PM
To: Kelly Tornow <ktornow@email.wcu.edu>
Subject: Re: Voting Agreement

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Hey, Kelly -

I know you're out of the office today, but I wanted to shoot you a quick update. I'm not feeling well and will be heading home shortly, too - so we can talk another time.

I floated this idea by a Board member and they wanted me to be the BOE representative, so we probably don't need a meeting with Board members and WCU representatives. I'm sorry for the inconvenience of trying to organize that.

In the draft I sent to Board members, I received a comment back about the parking lot and I think this is the primary sticking point. Like we discussed yesterday, their suggested language is quite different from the suggested language you sent. So, I have gone back and reviewed materials from the previous Early Voting plan discussions and they all suggested 20 spaces of exclusive parking in the top lot of the HHS building. I have some emails to support this, if needed. I recall there being conversations about that being faculty parking, but that was still the arrangement that was discussed and is the arrangement the Board wants to continue with. This is the situation the Board is looking for when using WCU HHS as a consolidated site. The concern with use of other lots is the introduction of stairs/elevators whereas the upper lot is most accessible and with easier wayfinding than a lower entrance or stairs. They also wanted to outline that WCU would be providing signage; again something that has been offered to us repeatedly both the blinking road signs and any supplemental signage for clarity. I do believe this is the main issue they want to see addressed in this usage agreement.

I'll have my cell phone on me if you want to call (828.508.0144) or we can email or chat later in the week. Thank you so much for your patience; I'm trying to do my best to be a good steward of our voters, but also respectful of our stakeholders and Board. I appreciate your help so much.

On Mon, May 11, 2026 at 12:53 PM Kelly Tornow <ktornow@email.wcu.edu> wrote:

> No problem at all! I agree about having a meeting. I have left Christy a voicemail and will get back to you as soon as I know her schedule. Joy is the only one who is available to be at the meeting Wednesday. I'll be back in touch!
>
> Thanks,
> Kelly
>
> ---
>
> **From:** Amanda Allen <amandaallen@jacksonnc.org>
> **Sent:** Monday, May 11, 2026 12:03 PM
> **To:** Kelly Tornow <ktornow@email.wcu.edu>
> **Subject:** Re: Voting Agreement
>
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>
> Sorry for the interruption - I'm trying to get in contact with a doctor and had to take that call.
>
> I'd love to have any WCU folks at our meeting Wednesday and I can help facilitate a meeting, if you think that's a good route. I think having the two interested parties together would probably make for the most efficient conversation to make sure everyone's needs are heard and accurately portrayed. I appreciate your help!
>
> On Fri, May 8, 2026 at 4:28 PM Kelly Tornow <ktornow@email.wcu.edu> wrote:
>
> > Hi Amanda, I don't think anything in here will be an issue. Would you consider a revision to the parking section, as follows: "The Owner grants JCBE the non-exclusive right to use up to twenty (20) parking spaces on the Premises for poll workers and voters during the periods outlined in the Appendix. The specific location of such parking spaces shall be designated by the Owner. The Parties acknowledge that parking demand may vary based on usage of the Premises, and the Owner and JCBE will monitor parking utilization and confer in

good faith regarding any reasonable adjustments, subject to availability. All designated accessible parking spaces shall be maintained in compliance with applicable law."

As for a statement of our intent to read during the meeting, do you think this will suffice for the board members? "The University is reviewing the contract and does not anticipate any issues with its terms, including the parking requests. We remain committed to working collaboratively with the County Board of Elections on the preparation and use of a university facility as a voting site. Once the Board of Elections has formally voted on the sites it intends to use, we will proceed with our standard contract review and execution process. We appreciate the continued coordination and look forward to working together."

Feel free to call if you want to discuss — I am free all day on Monday.

Hope you have a great weekend!

Sincerely,
Kelly

From: Amanda Allen <amandaallen@jacksonnc.org>
Sent: Tuesday, May 5, 2026 3:49 PM
To: Kelly Tornow <ktornow@email.wcu.edu>
Subject: Re: Voting Agreement

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Hey, Kelly -

I've put in some specifics, highlighted some areas that may change based on the site in question, and comments. I did not fill in relevant WCU information, like contact names etc.

If it's at all helpful to link up with the county counsel, let me know.

On Tue, May 5, 2026 at 11:19 AM Amanda Allen <amandaallen@jacksonnc.org> wrote:

> Sounds good! I'm here!
>
> On Tue, May 5, 2026 at 10:28 AM Kelly Tornow <ktornow@email.wcu.edu> wrote:
>
> > Ok great, I will call you around 11:15 when my current meeting ends if that works for you.
> >
> > ---
> >
> > **From:** Amanda Allen <amandaallen@jacksonnc.org>
> > **Sent:** Monday, May 4, 2026 2:34 PM
> > **To:** Kelly Tornow <ktornow@email.wcu.edu>
> > **Subject:** Re: Voting Agreement
> >
> > **WARNING:** This email originated from a non-WCU email account. Do not click links or open attachments unless you are confident the content is safe.
> >
> > Sure! I'm available today until 5 and tomorrow anytime 8-4 except 9-10:30.

On Mon, May 4, 2026 at 2:15 PM Kelly Tornow <ktornow@email.wcu.edu> wrote:

> Hi! I have reviewed and have just a few thoughts/questions — can I call you later this afternoon or tomorrow if you have time?
>
> ---
>
> **From:** Amanda Allen <amandaallen@jacksonnc.org>
> **Sent:** Monday, May 4, 2026 9:08 AM
> **To:** Kelly Tornow <ktornow@email.wcu.edu>
> **Subject:** Voting Agreement
>
> **WARNING:** This email originated from a non-WCU email account. Do not click links or open attachments unless you are confident the content is safe.
>
> Good morning, Kelly!
>
> I've been working with county legal and have a draft voting site agreement (attached). Of course, I'd update it with logos, site information, dates etc. but I wanted to run this by you and see if this appeared to be viable. I think we could also add some specifics (from you) with details about where campaign signs can go, if campaigners want to appear at other WCU locations, etc.
>
> Can you look this over and give me a sense of whether or not you think this is acceptable? The Board meets next week (Wed @ 10) and I'd love to have this ready to go.
>
> Thanks!
>
> Best,
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